



The Association of Reform Jewish Educators

Since 1955

ARJE Board: The Work of Governance

The ARJE Board engages in the work of looking forward, identifying trends and challenges in the world that will affect Jewish educators and strategically planning to address them. It is the work of ensuring the financial stability of our organization and supporting the Executive Director by providing feedback and guidance. The ARJE Board seeks to form partnerships with others invested in the work of Jewish education. The board tackles the big questions and challenging issues and works collaboratively with the Operations team to move our organization and the work of Reform Jewish educators forward.

ARJE Board Position Description

Responsibilities:

- **Meetings:** Attend and participate in required board meetings (in person and via technology.) Read and respond to board communications. Serve on board committees and/or limited term task forces.
- **Mission, Vision and Strategic Goals:** Be informed about the ARJE's mission, vision, values, policies and programs. Participate in determining annual strategic goal setting and assist with the establishment of benchmarks to measure the ARJE's success. Work with Executive Committee to identify and surface governance or policy issues that may affect the ARJE's health, stability and future direction.
- **Executive Director Engagement and Support:** Participate in the hiring process for an Executive Director. Participate in the review process as requested by the Professional Performance Review and Support committee. Review the annual evaluation process of the Executive Director. Vote to offer a contract to or to terminate the contract of the Executive Director.
- **Board and Board Member Evaluation:** Participate in a process to evaluate the work of the Board. Engage in a structured self-reflective process regarding one's own contributions to the work of the ARJE Board.
- **Fiduciary Responsibility:** Oversee the financial health of the organization and the appropriate use of the ARJE funds. Review, vote upon and regularly monitor an annual budget which reflects the ARJE's mission, vision and values. Be a member in good standing. Make a minimum contribution of \$180 per fiscal year through a personal donation or by soliciting funds from others.
- **ARJE Ambassador:** Serve as spokesperson for and representative of the ARJE. Publicly support the decisions of the ARJE leadership. Participate regularly in the activities and work of the ARJE. Foster relationships with the ARJE members. Recruit new leadership
- **Legal and Ethical Integrity:** Ensure that the Board and the organization act in a legal and ethical manner.